

Minutes of the Parish Council Meeting held on Monday 9 May 2022 at 7.30pm, at the Parish Council Offices, 1 London Road, Kegworth **DRAFT**

Present: Cllrs P Gatt, M Hawksworth, A Priestley, C Sewell, R Sutton (Chair), H Williams, also Clerk D Griggs. One member of the public was present.

70/22 Election of Chair of the Council 2022/23: Councillors resolved to elect Cllr Ray Sutton as Chair of the Council for 2022/23. Proposed by Cllr Sewell, seconded by Cllr Priestley, unanimously agreed. Cllr Sutton signed the Acceptance of Office form.

71/22 Election of Vice Chair of the Council 2022/23: Councillors resolved to elect Cllr Andrew Priestley as Vice Chair of the Council for 2022/23. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

72/22 Apologies for Absence: There were no apologies for absence. Cllr Sutton advised that with regret he had accepted the resignation of Cllr Kent with immediate effect.

73/22 Declarations of Interest: None

74/22 Councillor Vacancies: The chair reminded councillors that there were two councillor vacancies, which could be filled by co-option. These vacancies to be advertised again on social media and councillors to continue to actively stimulate interest. The Clerk to advise NWLDC of the new vacancy and publish the 10 electors notice.

75/22 Public Participation: None.

76/22 Police Report: The police officer had sent apologies, but had provided a written report by email which Cllr Hawksworth shared with councillors. It was noted that up-to-date crime details, by parish, are in the Valley Division monthly mailing to Council.

77/22 Approval of Minutes of the Parish Council Meeting of 4 April 2022: Councillors resolved to approve the minutes of the previous meeting. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

78/22 Election of Members of the HR Committee: Councillors resolved that Cllrs Sutton, Sewell, Williams and Gatt would continue as members of the HR Committee and the terms of reference would remain the same. Proposed by Cllr Sutton, seconded by Cllr Sewell, unanimously agreed.

79/22 Review of Register of Member's Interests: Councillors reviewed their Member's Interests Forms.

80/22 Review of Council's Policy Documents: Councillors resolved to follow the agreed schedule and review policies throughout the year as the review dates come up.

81/22 To Agree Links to Outside Bodies: After making minor amendments, Councillors resolved to adopt the Community Engagement policy tabled by the Clerk. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed. It was resolved to continue with the current community links. Proposed by Cllr Sutton, seconded by Cllr Williams, unanimously agreed.

82/22 To Consider a Framework for Use of Council Grounds for Clubs/Activities: Councillors resolved to adopt the Use of KPC Properties for Third Party Events policy and the associated application form,

use agreement and declaration form. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

83/22 To Consider a Request to Run Boot Camp Session on Side Ley Park: Councillors resolved that having agreed a framework for requests to use Council property, the Clerk should send out the relevant application paperwork to the leaders of the boot camp and the buggy workout sessions and, subject to the correct documents being in place, these could run for a trial period of six weeks. It was resolved that the Clerk would receive and decide any future applications, subject to bringing any issues with the application or its implementation back to the Council.

84/22 Finance:

- a. The Council's expenditure against cost centre budgets year-to-date, cash position and reserves were reviewed.
- b. It was proposed by Cllr Priestley, seconded by Cllr Hawksworth, and unanimously resolved to approve the following accounts for payment:

Invoice Date	Payee		Amount inc VAT £
28.02.22	SLCC Enterprises Ltd	Locum Clerk Fees - Jan 2022	2,062.31
31.03.22	SLCC Enterprises Ltd	Locum Clerk Fees - Feb 2022	370.04
05.04.22	Siemens Financial Services	Photocopier Rental	118.38
01.04.2022	CF Corporate Finance	Telephone Quarterly Charge	279.78
01.04.2022	North West Leics District Council	Trade Waste Weekly Collections (26 wks)	468.00
01.05.22	David Buxton	Cemetery Gardening (6/1/22 & March)	41.00
05.04.22	Jamie Harper	Toilet Repair - Parish Office	70.00
07.04.2022	Eden Tree Care & Fencing	Tree works as per Tree Report	3,534.00
08.04.2022	Donna Griggs	Expenses - Refreshments for Annual Parish Meeting	10.85
10.04.22	Green Wash	Bus Shelter Clean 5/4/22	20.00
11.04.2022	British Gas Lite	Gas Charges - Parish Office	38.56
11.04.22	Craig Miller	Window Cleaning - Parish Office	14.00
11.04.22	JA Kent Services Ltd	Grounds maintenance contract	1,271.10
12.04.22	Instant Print	Newsletter Printing	182.35
12.04.22	Midshire Business Systems	Call Charges	0.38
12.04.22	SSE SWALEC	Electricity Charges - Parish Office	37.29
14.04.22	LRALC Ltd	Councillor Training	45.00
15.04.22	Amazon	Jubilee Flags	20.59
23.04.22	Waterplus	Water Charges - Parish Office	57.38
28.04.22	SSE SWALEC	Electricity Charges - Church Floodlights	113.86
29.04.22	Staff	Staff Salaries & NI Contributions	2,746.30
03.05.22	David Buxton	Cemetery Gardening (April)	41.00
04.05.22	Green Wash	Bus Shelter Clean 26/4/22	20.00
		Total	£11,562.17

- c. Councillors received and noted the Internal Audit Report.
- d. Councillors approved the Annual Governance Statement 2021/22. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed. The Annual Governance Statement was signed by the Chair and the Clerk.
- e. Councillors considered and approved the Accounting Statement 2021/22, which had been signed by the Clerk. Proposed by Cllr Sutton, seconded by Cllr Sewell, unanimously agreed. The Accounting Statement was signed by the Chair.
- f. The Clerk confirmed that the Government Procurement Card (Barclaycard) had been received. The Clerk advised councillors that there had been no further progress with opening the Barclays EPayment account and she was waiting for a formal response to a complaint she had raised.

85/22 Planning:

- a. Planning applications were considered and it was resolved to make no comment on 22/00744/FUL (55 Derby Road), 22/00540/VCI (27 Market Place).

22/00663/DIS and 22/00662/DIS (Slack and Parr Development): It was resolved to make a comment to the planning officer that light pollution was a problem from the factory site.

22/00635/DIS (118 Station Road): It was resolved that the open fence and planting proposed for the Bridgefields boundary was unsatisfactory because such measures invariably lead to growth outside the fence and maintenance demands on the private or estate landowner that cannot easily be met.

- b. There were no decision notices to report.

86/22 Exclusion of Press & Public: It was resolved that, in view of the confidential nature of the following agenda items, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1. Proposed by Cllr Sutton, seconded by Cllr Sewell, agreed unanimously.

87/22: To Receive a Recommendation from the HR Committee: It was proposed by Cllr Gatt, seconded by Cllr Williams and unanimously agreed that the Clerk's probationary period had been successfully completed.

88/22: To Receive an Update on the Church Wall (Nottingham Road) Project: The Clerk updated councillors on the progress made in putting together the tender specification for this project.

The meeting closed at 9.17 pm.