

**Minutes of the Parish Council Meeting held on Monday 6 June 2022 at 7.30pm, at the Parish Council Offices, 1 London Road, Kegworth**

Present: Cllrs P Gatt, M Hawksworth, A Priestley, C Sewell, R Sutton (Chair), H Williams, also Clerk D Griggs.

**93/22 Apologies for Absence:** There were no apologies for absence.

**94/22 Declarations of Interest:** None

**95/22 Chairman's Announcements (for information only):** The chairman thanked councillors for attending the Annual Parish meeting. He advised that he had had a meeting with the head teacher of Kegworth Primary School and useful discussion had taken place. The chair noted the need to undertake a litter/bin survey of the village and asked for councillors' support in doing so.

**96/22 Councillor Vacancies:** The chair advised that contact would be made with one individual who had expressed an interest in being co-opted to the Council.

**97/22 Public Participation:** None.

**98/22 Police Report:** The police officer had sent apologies. The Clerk gave councillors a report of offences for May 2022, which included 2 thefts from store, 2 thefts of a vehicle, 2 thefts from a van, one theft from a garden and one offence of damage. Cllr Hawksworth gave details of offences for June to date, which included one car theft and one theft of a catalytic converter.

**99/22 Approval of Minutes of the Parish Council Meeting of 9 May 2022:** Councillors resolved to approve the minutes of the meeting 9 May 2022. Proposed by Cllr Sutton, seconded by Cllr Hawksworth, unanimously agreed.

**100/22 Approval of Minutes of the Extraordinary Council Meeting of 17 May 2022:** Councillors resolved to approve the minutes of the meeting 17 May 2022. Proposed by Cllr Sutton, seconded by Cllr Sewell (4 in favour, 2 abstentions).

**101/22 Review of Council Policies after procurement threshold and Code of Conduct changes:**

- a. Financial Regulations – Councillors resolved to adopt the revised Financial Regulations. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.
- b. Standing Orders – Councillors resolved to adopt the revised Standing Orders. Proposed by Cllr Priestley, seconded by Cllr Hawksworth, unanimously agreed.

**102/22 Review of Council's Cemetery Regulations:** Councillors resolved to adopt the cemetery regulations. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

**103/22 To Consider Communication and Agreements with East Midlands Airport (EMA):** Councillors resolved to request a meeting with the flight evaluation team at EMA to discuss the concerns and to respond to the residents accordingly. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

**104/22 To consider a Request from Persimmon Homes to Adopt Open Spaces off Pritchard Drive:** Councillors resolved that they did not wish to adopt the open spaces off Pritchard Drive. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed.

105/22 **To Consider Location for Covid Benches:** Councillors resolved to have two benches. Proposed by Cllr Sutton, seconded by Cllr Sewell (5 in favour, one abstention). Councillors agreed preferred locations were near the bus stop outside the school and near the village hall bus stop.

106/22 **Finance:**

a. The Council's expenditure against cost centre budgets year-to-date was reviewed and total bank balances of £263,189.71 (as at 30/5/22) were noted.

b. It was proposed by Cllr Priestley, seconded by Cllr Hawksworth, and unanimously resolved to approve the following accounts for payment:

<b>Invoice Date</b>	<b>Payee</b>		<b>Amount inc VAT £</b>
01.04.22	LRALC Ltd	LRALC & NALC Membership Fees 2022/23	644.22
05.04.22	Sharp	Photocopying charges March 2022	30.00
06.05.22	Sharp	Photocopying charges April 2022	30.00
07.05.22	Amazon	Drill Bit Set	34.29
07.05.22	Amazon	Tap Drill Bits	12.95
11.05.22	Toolstation	Magnetic Side Pull Gate Latch	29.68
31.03.22	Craig Miller	Window Cleaning March 2022	14.00
05.05.22	North West Leics District Council	Non Domestic Rates 2022/23 - Cemetery	469.06
12.05.22	SSE SWALEC	Electricity - Parish Office	33.85
13.05.22	Harlow Bros Ltd	Fence Panels - Cemetery	84.46
16.05.22	British Gas Lite	Gas Charges - Parish Office	27.16
20.05.22	J A Kent Services Ltd	Grounds Maintenance (May)	1,271.10
20.05.22	Nest Pensions	Staff Pension Contributions	262.76
27.05.22	Staff	Staff Salaries & NI Contributions	2,746.30
15.06.22	PWLB	Loan Repayment	7,488.00
23.05.22	Ward Landscape Gardening	Repairs to Munnmoore Fencing 50% Deposit	622.50
23.05.22	Barclaycard	Land Registry Fee	3.00
23.05.22	Personnel Advice & Solutions	Personnel Advice	120.00
27.05.22	Practical Gardening	Sideley Park Garden Maintenance (Feb & March)	240.00
27.05.22	Play Inspection Company	Quarterly Inspection of Play Equipment	360.00
27.05.22	Practical Gardening	Sideley Park Garden Maintenance (April)	120.00
27.05.22	Practical Gardening	Sideley Park Garden Maintenance (May)	120.00
30.05.22	D Buxton	Cemetery Garden Maintenance	51.25
01.06.22	County Fencing	Muga Panels for Play Areas	3,772.80
		<b>Total</b>	<b>£18,587.38</b>

c. Councillors considered quotes for replacement lighting in the church yard. It was resolved to approve the quotes from John Unwin Electrical Contractors totalling £1434.47 and to seek external funding for the works. Proposed by Cllr Hawsworth, seconded by Cllr Priestley, unanimously agreed.

d. Councillors considered quotes for replacement of the flat roof at the Parish Office. It was resolved to approve the quote from Mark Cooke Building Management totalling £7082, subject to the Clerk confirming there will be an appropriate guarantee for the work. Proposed by Cllr Priestley, seconded by Cllr Hawsworth, unanimously agreed.

e. The Clerk advised councillors that there had been no further progress with opening the Barclays EPayment account. She had received a letter confirming that the complaint made was being looked into and an outcome was expected imminently.

**107/22 Planning:**

- a. Planning applications were considered and it was resolved to make no comment on 22/00771/FUL (Land adj to East Midlands Gateway Development, Ashby Road, Castle Donington), 22/00726/FUL (5 Queens Road, Kegworth), 22/00745/FUL (The Otter, Kegworth), 22/00860/TPO (13 West Bank Mews, Kegworth), 22/00880/LBC (28-30 Packington Hill, Kegworth), 22/00901/FUL, (9 Howard Drive, Kegworth), and 22/00612/FUL (30 Wyvelle Cres, Kegworth).

It was resolved to object to applications 22/00447/FUL (30 London Road, Kegworth) and 22/00867/FULM (East Midlands Gateway, Ashby Rd, Castle Donington) with arising comments agreed for submission.

b. There were no decision notices to report.

**108/22 Exclusion of Press & Public:** It was resolved that, in view of the confidential nature of the following agenda items, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1. Proposed by Cllr Priestley, seconded by Cllr Sutton, agreed unanimously.

**109/22: To Receive an Update on the Tender for the Church Wall Repair Project (Nottingham Road):** The Clerk gave councillors an update on the tender for the project, including details of the specification, schedule of works and advertising of the contract.

**110/22: To Review the Clerk's Progress with CiLCA and Agree Appraisal Date:** It was noted that good progress was being made with the CiLCA qualification. Dates for the Clerk's six-monthly review and annual appraisal were agreed.

The meeting closed at 9.30 pm.

Signed .....

Dated .....