

**Minutes of the Parish Council Meeting held on Monday 1 August 2022 at 7.30pm, at the Parish Council Offices, 1 London Road, Kegworth**

**Draft**

Present: Cllrs A Priestley, C Sewell, R Sutton (Chair), H Williams, P Gatt, also Clerk D Griggs, and 2 members of the public.

**127/22 Apologies for Absence:** Apologies for absence received from Cllr M Hawksworth. Reasons given and accepted.

**128/22 Declarations of Interest:** None

**129/22 Chairman's Announcements (for information only):** The chairman brought councillors up to date on matters including the Northern Parishes response to the Local Plan and registration of community assets.

**130/22 Councillor Vacancies:** Councillors noted the article about councillor vacancies in the draft newsletter and agreed to follow up with contacts in due course.

**131/22 Public Participation:** One member of the public spoke about the unwanted tree stump in the churchyard. The Clerk confirmed that work on this was ongoing.

**132/22 Police Report:** The Police officer reported on crimes in Kegworth for the month of July. There were 14 crimes, five of theft by employees, four of criminal damage (mostly vehicle damage), and five thefts (one of which was a catalytic converter theft). After a change to their staffing, the officer confirmed contact details for the four officers covering Kegworth. Councillors raised issues around car cruising/motorcycle racing on local roads, anti-social behaviour regarding dog mess on the parks and on Pritchard Drive, and HGVs travelling on Station Road. They asked for support in addressing these issues.

**133/22 Approval of Minutes of the Parish Council Meeting of 4 July 2022:** Councillors resolved to approve the minutes of the meeting 4 July 2022. Proposed by Cllr Priestley, seconded by Cllr Sewell, unanimously agreed.

**134/22 Receive a Report from the HR Committee and Consider Recommendations:** Cllr Williams gave a report on the most recent HR Committee meeting. There were no recommendations.

**135/22 Review of the Council's GDPR Policies: Data Protection Policy, Data Breach Policy, Subject Access Requests Policy, CCTV Policy, and Data Flow Map:** Councillors resolved to adopt the policies. Proposed by Cllr Priestley, seconded by Cllr Gatt, unanimously agreed.

**136/22 Finance:**

- a. The Council's expenditure against cost centre budgets year-to-date was reviewed and total bank balances of £243,211.37 (as at 27/07/22) were noted.
- b. It was proposed by Cllr Priestley, seconded by Cllr Sutton, and unanimously resolved to approve the following accounts for payment:

Invoice Date	Payee		Amount inc VAT £
05.07.22	LRALC Ltd	Employment Law - Councillor Training	160.00
06.07.22	Northants CALC Ltd	CiLCA Training	594.00
07.07.22	Sharp Business Systems	Photocopying - June	30.00
11.07.22	British Gas	Gas Charges	7.81
12.07.22	Online Playgrounds	Swing Seat	53.00
13.07.22	Water Plus	Water Charges (Cemetery)	57.38
18.07.22	Nest Pensions	Staff Pensions	262.76
12.07.22	SSE SWALEC	Electricity Charges (Parish Office)	29.23
15.07.22	Barclaycard	July Statement - Land Registry Fees	6.00
22.07.22	Sintec Electrical Ltd	Replacement of Church Floodlights	1,721.36
23.07.22	Waterplus	Electricity Charges (Parish Office)	17.80
25.07.22	Elite Training Solutions	Manual Handling Training	110.00
25.07.22	JA Kent Services Ltd	Grounds Maintenance Contract	1,271.10
28.07.22	Staff	Staff Salaries & National Insurance Contributions	2,746.30
01.08.22	Greenwash Derby	Bus Shelter Clean	20.00
		<b>Total</b>	<b>£7,086.74</b>

- c. In the absence of Cllr Hawksworth who had verified the bank reconciliations and payments for Quarter 1, the Clerk confirmed that this had been done and the papers had been signed by Cllr Hawksworth.
- d. Councillors resolved to accept a quote with TH Heath Contracts to carry out the annual hedge cutting in the village. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.
- e. Councillors resolved to accept quotes from Eden Tree Care for works to trees on St Andrew's Rise and the Whiteholmes Play Area. A decision on the quote for works to a cemetery tree overhanging a property on Whatton Road was deferred to the September meeting to give councillors time to review the cemetery tree report from 2020. Proposed by Cllr Sutton, seconded by Cllr Williams, unanimously agreed.
- f. Councillors considered quotes for the electricity contracts for the parish office and the church floodlights, which were due to expire on 30/9/22, and resolved to accept the quote from the Green Energy Advice Bureau with SSE.

It was resolved to change the order of the following agenda items slightly.

**137/22 Receive a Report from the RBL Meeting 21 July 2022:** The Clerk gave councillors a report on the RBL meeting. Councillors confirmed their support for the event and resolved to recognise the group as a working party. Proposed by Cllr Priestley, seconded by Cllr Sutton, unanimously agreed. It was agreed that the minutes of future RBL meetings would be circulated to all councillors.

**138/22 Receive an Update on the Public Realm Project:** The Chair gave councillors an update on the meeting with Robin Boyce about the cycle route option and the response from LCC regarding the Market Place. It was noted that an article for the Parish Council newsletter had not been supplied.

Councillors were frustrated at the slow progress being made with the Market Place and resolved to request a meeting with NWLDC and LCC.

**139/22 Approve the Draft Newsletter:** After minor amendments, councillors resolved to send the newsletter to print. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

**140/22 Location of Commemorative Benches:** Councillors resolved to accept the four benches now being offered and to put two outside the school and two in Side Ley Park. Proposed by Cllr Sutton, seconded by Cllr Priestley, unanimously agreed.

**141/22 Stakeholder Response to the East Midlands Airport Airspace Modernisation Programme Stage 2:** It was resolved to submit an email response. The response to be drafted by the Clerk and approved by councillors by email before being submitted. Proposed by Cllr Priestley, seconded by Cllr Gatt, unanimously agreed.

**142/22 Receive Information Regarding a Community Asset Application and Agree any Actions:** The Chair advised councillors that the Kegworth Players Youth Arts group had submitted an application to NWLDC to have the Kegworth Methodist Church designated as an asset of community value. Councillors resolved to write a letter in support of this application to NWLDC.

**143/22 Planning:**

- a. Planning applications were considered and it was resolved to make no comment on 22/01116/FULM (land between A453 and M1 J23A), 22/00981/FUL (Orchard Surgery), 22/01108/VCI (Flying Horse Oakland & Son Ltd), 22/01117/TCA (5 Dragwell), 22/01042/ADC (The Otter, London Road), and 22/01038/FUL (Willows Farm, Long Lane). It was resolved to object to plans for 22/01062/FUL (42 Borrowell) and 22/01157/FUL (15 Burley Rise). Arising comments were agreed for submission.
  
- b. There were no planning decisions to discuss/note.

The meeting closed at 9.27 pm.

Signed .....

Dated .....