

Minutes of the Virtual Meeting of Kegworth Parish Council (KPC) held on Monday 4th January 2021 at 7.30pm

Councillors (Cllrs) present: Chris Carter (CC), Martin Hawksworth (MH), Nick Hirst (NH), Emma Hogan (EH), Rod Pritchard (RP), Carol Sewell (CS) and Ray Sutton (RS)

Parish Clerk: Vicky Roe (VR)

Nine Members of the Public (MoP) joined the meeting.

1/21 Apologies for absence

RESOLVED: None. CS left the meeting at 8.40pm.

2/21 Declarations of interest with regard to items on the Agenda

RESOLVED: CC declared a pecuniary interests in planning matter 20/01740/FUL at 121 Station Road and CS declared a non-pecuniary interest in the same matter, although this application had already been determined. EH declared a non-pecuniary interest in 20/01816/FUL at Mill Lodge, Mill Lane.

3/21 To Co-opt a Parish Councillor

RESOLVED: Three parishioners had expressed interest in the vacancy, providing statements which Cllrs had considered. In surname alphabetical order, Cllrs voted by a show of hands. With a majority vote, Susanna Nolan was co-opted on to the Parish Council.

4/21 Co-opted member to sign Declaration of Acceptance of Office

RESOLVED: Susanna Nolan (SN) advised she would sign the Declaration of Acceptance of Office after the meeting, once printed. Due to the meeting taking place virtually, VR confirmed she would sign the Declaration at a later date.

5/21 Public Participation – *The period of time designated for public participation shall not exceed 15 minutes, unless directed by the Chairperson of the meeting.*

RESOLVED: MOP1 Cathy Phillips who had took part in the co-option, congratulated Susanna and confirmed she would still show an interest. MOP2 Enquired why Item 19 was being discussed in a closed session and felt this to be inappropriate. NH advised KPC had yet to discuss the advice as a group, this was the first opportunity to get everyone together. NH had put forward a proposal but he had not heard from all Cllrs on it. RS spoke of his concerns regarding timings, given the date of the advice. RS confirmed he had replied twice to NH on the matter. RP confirmed he had also expressed his view in writing and verbally.

6/21 To approve and sign the Minutes of the Parish Council Meeting held on Monday 2nd December 2020

RESOLVED: RP advised under 110/20 to add the word 'due'. Subject to the amendment, the Minutes were approved. EH, SN & CS abstained.

7/21 To receive a Police Report

RESOLVED: No Police were present. MH reported on crime and incidents for November as follows: The Osiers, violence x2; Borough Street, violence; Derby Road, vehicle crime; The Croft, burglary; Mulberry Gardens, theft; Wyvelle Crescent, violence x3; Staffords Acre, criminal damage; Kegworth Shooting Ground, theft other

8/21 Financial matters

- **To approve payments**

RESOLVED: CC advised an amendment was required to read *Information* Commissioners Office. VR clarified payment to John Tyers Electrical Ltd was for x2 days Christmas installations. Subject to the alteration, Cllrs agreed the payments. EH abstained.

9/21 To agree a way forward relating to the rebuild of St Andrew's Church Wall which fronts Market Place

RESOLVED: Update provided on planning, processes and funding position. CC confirmed the draft Specification is close to being finalised, but had a couple more queries to be sent on to John Dodson, Architect. VR advised planning matters are being finalised and permission is expected imminently. NH advised KPC is working on the financials and will probably need to borrow £80-90,000 which, over a ten year period, would not overburden KPC. If the precept does not have to be increased, the consultation process is more straightforward and can be carried out more quickly, which is important due to the risk that the wall currently poses. SN would be strongly opposed to increasing the precept, stating it would be an insensitive decision in the current climate. CS advised she was not against a precept increase. RS mentioned the LLEP and approaching them for funds to widen the pavement / narrowing the road. NH advised it was worth asking. RP & RS suggested involving Cathy Phillips in her professional capacity. RS confirmed he would be happy to look at the Public Works Loan Board application and requirements

10/21 To agree the Kegworth Public Realm Project Governance Structure, confirming NWLDC as the delivery agent and the Parish Clerk as KPC's representative on the Project Board

RESOLVED: Cllrs suggested re-wording of the motion and agreed the following: To note the Kegworth Public Realm Project Governance Structure, confirming NWLDC as the delivery agent and the Parish Clerk as KPC's representative on the Project Board together with the Chairperson or Vice Chair.

11/21 To adopt Equal Opportunity & Diversity and Anti-harassment & Bullying Policies

RESOLVED: RS advised he would like to defer adoption of the policies, offering his support once again to assist in their drafting. RS favoured Castle Donington's approach and quoted from their Dignity at Work Policy. EH confirmed her expertise in HR, and that she had followed NALC templates and ACAS Code of Practice when drafting. If the item were deferred, EH confirmed she would withdraw from assisting with the revision of policies. EH felt unhappy about RS' comments given her experience in this field. RS responded with a further comment following which the Chair reminded RS that the policies being discussed concerned respect and that he should consider the impact he can have and the language he uses. MH & CC confirmed they are not experts, but are happy with the draft policies. CC confirmed he is familiar with ED&I and felt the policies covered the key elements. NH moved to a vote. RS proposed deferral, supported by RP. NH, EH & CC voted against a deferral with SN and MH abstaining. Cllrs then voted and agreed to adopt the policies. RS & SN abstained.

12/21 To discuss website compliance under The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018, consider the information received and agree a way forward

RESOLVED: Cllrs agreed to upgrade KPC's website to the fully responsive template, customised for accessibility.

13/21 To agree any response to North West Leicestershire Local Plan Partial Review – Proposed Modifications Consultation

RESOLVED: Cllrs agreed to make no comment.

14/21 To agree any response to Leicestershire County Council's Budget Proposals for 2021-25

RESOLVED: Cllrs agreed to make no comment.

15/21 To agree a response to / note planning applications (PA), planning permissions (PP), planning consultations (PC) and listed building consent (LBC) from NWLDC including:

- **20/01762/FUL** Change of use from dwelling (Use Class C3) to a large House in Multiple Occupation (Sui Generis) and other external alterations at 32 High Street

RESOLVED: Cllrs agreed to ask Cllr Bertie Harrison-Rushton to call the matter in. Cllrs agreed the alterations are wholly inappropriate, will further ruin a perfectly good Georgian House and wonder what the Conservation Officer's view is. Concerns over shared access and parking provision is inadequate and unacceptable. There is a loss of amenity. The Article 4 Direction is due to come into force a matter of days after the determination date for this application which should be borne in mind.

- **20/0186/FUL** Extension to existing building to form additional living accommodation (resubmission of 20/00702/FUL) at Mill Lodge, Mill Lane
RESOLVED: VR advised this matter had already been determined despite receiving an extension to 5th January. VR had contacted the Planning Officer already. Cllrs wished their disappointment to be noted in addition.
- **20/01740/FUL** Erection of a single storey rear / side extension measuring 3.9m in length from the rear wall of the original dwellinghouse, with a maximum eaves height of 2.8m and a maximum ridge height of 2.8m at 121 Station Road
RESOLVED: Application already determined
- **20/01402/LBC** External alterations including replacement windows to rear elevation; internal alterations; major repairs including replacement render to side and rear elevations at 32 High Street
RESOLVED: See 20/01762/FUL above
- **20/01885/OUT** Outline application for the erection of one dwelling (All matters reserved) at 36 Packington Hill
RESOLVED: Cllrs object to this application as it is overdevelopment and over intensification of the site. The visibility of the access is insufficient. The statement made in relation to parking provision is blatantly untrue as parking is a significant problem on this street. The development has the potential to steal light and views from the neighbouring property.
- **20/01818/FUL** Single storey extension (Revised Scheme 20/01227/FUL) at 61 High Street
RESOLVED: Cllrs agreed no objection
- **20/01943/TPO** Felling of 1no. Silver birch and works to a group of Silver birch protected by Tree Preservation Order at 1 Whiteholmes Grove
RESOLVED: Cllrs agreed no objection
- To note consent to works to trees at 5 The Osiers; Planning permission at 45 Mill Lane; Prior approval notification at 121 Station Road
RESOLVED: Noted

16/21 Date of next meeting

RESOLVED: Extraordinary meeting to take place on Monday 18th January at 7.30pm to set the precept, agree the budget and financial matters relating to St Andrew's Church Wall. The meeting in February to take place on Monday 1st February at 7.30pm.

17/21 To take a vote to discuss the next item in a closed session under Public Bodies (Admission to Meetings) Act 1960

RESOLVED: Cllrs agreed to move into a closed session. EH abstained.

18/21 To discuss future ways of working

RESOLVED: Cllrs agreed to discuss at a future meeting. RS asked for further clarity. NH to provide.

19/21 To discuss legal advice received relating to ownership of, and rights of ways on Market Place

RESOLVED: KPC agreed to meet on Thursday 7th January at 7.30pm to discuss. VR advised that SN would need to gain advice from the Monitoring Officer regarding potential interests.

20/21 To discuss and agree matters relating to recruitment of a Deputy Clerk

RESOLVED: Cllrs agreed to discuss at a future meeting.

Close of meeting 9.37pm