

**Minutes of the Virtual Meeting of Kegworth Parish Council (KPC) held on Monday 5<sup>th</sup> October 2020 at 7.30pm**

**Councillors (Cllrs) present:** Paul Forster (PF), Martin Hawksworth (MH), Nick Hirst (NH), Emma Hogan (EH), Rod Pritchard (RP) and Carol Sewell (CS)

**Parish Clerk:** Vicky Roe (VR)

Eight members of the public joined the meeting.

**74/20 Apologies for absence**

**RESOLVED:** Apologies received and accepted from Chris Carter.

**75/20 Declarations of interest with regard to items on the 20/01237/FUL Agenda**

**RESOLVED:** NH declared a non-pecuniary interest in planning matter 20/01237/FUL 27 Market Place. CS declared a non-pecuniary interest in planning matter 20/00688/REMM 118 Station Road.

**76/20 To co-opt a Parish Councillor**

**RESOLVED:** Six parishioners had expressed initial interest in the vacancy, with five people providing statements which Cllrs had considered. In surname alphabetical order, Cllrs voted by a show of hands. With a majority vote, Ray Sutton was co-opted on to the Parish Council.

**77/20 Co-opted Councillor to sign Declaration of Acceptance of Office**

**RESOLVED:** Ray Sutton (RS) signed the Declaration of Acceptance of Office. Due to the meeting taking place virtually, VR confirmed she would sign the Declaration at a later date.

**78/20 Public Participation – *The period of time designated for public participation shall not exceed 15 minutes, unless directed by the Chairperson of the meeting.***

**RESOLVED:** No comments or questions received from members of the public.

**79/20 To approve and sign the Minutes of the Parish Council Meeting held on Monday 7<sup>th</sup> September 2020**

**RESOLVED:** Cllrs agreed to approve the Minutes. RS abstained.

**80/20 To receive a Police Report**

**RESOLVED:** PCSO Kevin Bradley attended on behalf of Leicestershire Police due to a request from Cllrs to explain in more detail the crime and incidents occurring in Kegworth. PCSO Bradley advised certain types of crime are grouped under a single heading such as 'violence and sexual offences' when 90% of cases would be domestic incidents. Recently, six drugs offences had been recorded however this was in respect of a single warrant. The firearms offences recorded were as a result of a house clearance when firearms were found and decommissioned. PCSO Bradley confirmed that there was nothing to be too concerned about as far as Kegworth's figures are concerned. The village is located close to the A50/M1 and A42 which is attractive to criminals from out of town. PCSO Bradley recommended signing up to Neighbourhood Link which is the platform Neighbourhood Watch uses to report on crime and incidents.

**81/20 Financial matters**

- **To approve payments**

**RESOLVED:** Cllrs approved payments

**82/20 To agree that the Parish Council seeks approval of the Secretary of State for Housing, Communities and Local Government to apply for a Public Work Loan Board (PWLB) loan of £100,000 over a borrowing term of 10 years for the purpose of rebuilding St Andrews Church Wall which fronts Market Place, Kegworth. The repayment will be approximately £9,000 per annum. It is not intended that the precept should be increased to meet the loan repayments.**

**RESOLVED:** KPC seeks borrowing approval from the Secretary of State for Housing, Communities and Local Government to apply for a loan of £100,000 over a borrowing term of 10 years for the purpose of rebuilding St Andrews Church Wall which fronts Market Place, Kegworth. The repayment will be approximately £9,000 per annum. It is not intended that the precept should be increased to meet the loan repayments.

**83/20 To review Policies for Data Breach; CCTV; Grant Awarding; Training**

**RESOLVED:** Councillors agreed to adopt the reviewed Policies, subject to the correction of a spelling mistake within the Data Breach Policy. RS abstained.

**84/20 To discuss KPC's policy on erection of structures on its allotment plots**

**RESOLVED:** A request had been received from an allotment holder to erect two full sized structures on a single plot. VR advised Cllrs of her concerns regarding authorising this. There is no formal policy in place. Following discussions and a recommendation from MH, Cllrs agreed to permit two structures per plot. The maximum size of each structure should be 6x8 feet and should be placed on a removable base, such as slabs and not a concrete base.

**85/20 To agree a response to / note planning applications (PA), planning permissions (PP), planning consultations (PC) and listed building consent (LBC) from NWLDC including:**

- **20/01237/FUL** Change of use of ground floor from Physiotherapy Clinic and Financial and Professional Services (Use Classes E) to Beauty Salon (Sui Generis) to include associated external alterations at 27 Market Place, Kegworth  
**RESOLVED:** Cllrs noted that the Conservation Officer is keen to see preservation of the building's best features, including stating a wish for the chimneys to remain. Cllrs agreed to support the application as long as the Conservation Officer's wishes are met.
- **20/01292/CLP** Certificate of proposed lawful development for the change of use from dwellinghouse (C3) to small HMO (C4) at 49 Derby Road, Kegworth  
**RESOLVED:** Cllrs agreed to object to the change of use due to there being insufficient off road parking.
- **20/01306/VCU** Erection of outbuilding without complying with condition 2 of planning permission 20/00631/FUL to allow for the revised siting and design of the building at 28-30 Packington Hill, Kegworth  
**RESOLVED:** Cllrs agreed no objection.
- **20/00688/REMM** Reserved matters application for the erection of 13 dwellings (outline permission 17/01576/OUTM) at 118 Station Road, Kegworth  
**RESOLVED:** Cllrs agreed to object as there are fundamental changes to the design, also noted by the LLFA. There is a distinct lack of detail regarding the surface water drainage strategy and although the application refers to seeking to fix the layout, there are no details submitted with the application for the LLFA to consider. The Environment Agency's response is that the threshold must be a specific height, but Cllrs believe that there is also a lack of detail relating to this matter which remains unaddressed by the applicant.
- **20/01317/ADC** Free standing post-mounted , non-illuminated signage board at Slack & Parr Limited, Long Lane  
**RESOLVED:** Cllrs agreed to object and were in agreement that the sign is extremely unsightly as well as being oversized. Although the sign is not on KPC land, the backdrop is King George V Field which is owned by the Council and the large sign detracts from the

area. Cllrs also raised concerns about the sign being a distraction to motorists. KPC understands that signs, such as banners, are disallowed on the public highway for this reason and recalled that signs have been removed in the village by NWLDC in the past for this very reason.

- To note planning refusal at 45 Mill Lane; planning permission at Mill Lodge, Mill Lane & 45-47 Suthers Road, 120 Station Road, Dragwell House 2 Derby Road; consent for works to trees at 8 The Osiers & 9 Market Place and consent to display advertisement at East Midlands Gateway

**RESOLVED:** All noted by Cllrs

**86/20 To agree a response to the Town and Country Planning Act 1990 Appeal Under Section 78 - 18/01190/FUL Change of use to eight bedroom, eight person HMO at 25 London Road, Kegworth**

**RESOLVED:** KPC's original objection to the planning application would be submitted to the Inspectorate. KPC are awaiting NWLDC's draft response to the appeal, but expect to support the Planning Officer's report. In addition, Cllrs agreed to raise the imminent introduction of Article 4, re-state the issues around the lack of parking and neighbouring objections.

**87/20 To discuss Government consultation "Planning for the Future" and agree the response**

**RESOLVED:** CS & NH had put together a response which was agreed by Cllrs. In summary, the Government had made laudable attempts to speed up the planning process however the proposals would result in a centralised system with higher level decision making. The detail within the current proposals is vague, not fit for purpose nor thought through. The Government is aiming for a paperless planning system, but this shift is felt to be too quick and should not be scrapped overnight.

**88/20 To discuss the Government Consultation on Managing Pavement Parking and agree any response**

**RESOLVED:** RP and NH agreed to look at this consultation and prepare a paper for Cllrs to consider. Item to be placed on the agenda for November.

**89/20 To discuss KPC's Strategic Plan**

**RESOLVED:** KPC had agreed a Strategic Plan in September 2019 which was to be published however this did not happen due to resignations of those councillors leading on the Plan. Cllrs agreed that the current Plan was no longer fit for purpose and was not strategic. RS and RP with input from EH agreed to carry out a full review and would report back to Cllrs. Cllr agreed that a Strategic Plan was needed for the benefit of the Council and parishioners.

**90/20 Date of next meeting**

**RESOLVED:** Monday 2<sup>nd</sup> November 2020 at 7.30pm

**91/20 To take a vote to discuss the next item in a closed session under Public Bodies (Admission to Meetings) Act 1960**

**RESOLVED:** Cllrs voted and agreed to move into a closed session.

**92/20 To discuss and agree matters relating to staffing, including salary reviews and recruitment**

**RESOLVED:** Cllrs agreed to increase the Lengthsman's salary by two points on the National Joint Council scale of pay to take effect from 1<sup>st</sup> October 2020.

**Close of meeting 9.12pm**